

Prior approval for this Reimbursement is required – please email bc-training@girlguides.ca with your trip plans and who you would like to be mentoring with, before going on this trip.

Once per type of trip, per year, Guiders who have completed at least OAL Adventure Modules 1-7 (or have a trip log that supports that they are a trip assist in the discipline that they are looking to be mentored in, as well as a letter of support from the Guider running the trip), may join OAL Adventure trips in order to be mentored by the trip lead and gain additional experience. Initially, you will need to cover the travel costs to and from the departure point yourself, and you will also be responsible for paying for your food and trip fees. After completing the trip, you can claim 50% of the above trip expenses up to a maximum of \$100.

Once the trip is over, you need to complete a BC Travel Reimbursement Form (found under [Finance](#) page the BC website) along with relevant receipts, and email them to bc-training@girlguides.ca for processing. You also need to submit the SG3 and SG6 paperwork from your trip at the same time.